

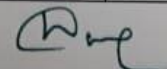
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केंद्रीय विद्यालय सी आर पी एफ ग्रुप सेंटर नागपुर

समस्त शिक्षकों / कर्मचारियों को सूचित किया जाता है की, शैक्षिक एवं शैक्षिक सहायक क्रिया कलापों एवं कार्यक्रमों को सुचारु रूप से सम्पन्न करने हेतु विद्यालय स्तर पर वर्ष 2021-22 के लिए निम्नप्रकार विभिन्न समितियों का गठन किया गया है। समिति प्रभारी के अनुपस्थिति में स्वाभाविक रूप से सह-प्रभारी कार्यभार संभाले एवं प्रभारी के साथ तालमेल बनाते हुए कार्य को यथा समय सम्पन्न करें। अतः सभी से निवेदन है की अपने से संबंधित समितियों की ज़िम्मेदारी को नोट करे, आगामी कार्यक्रम का नियोजन कर नियोजन पत्र के साथ वस्तुओं के विवरण के सहित आवश्यक सामग्री/ खरीदेजानेवाले सामान की सूची / माँग पत्रों अधोहस्ताक्षरी को जमा करें।

प्राचार्य

Sl.	Name of the Committee	Primary/ Secondary	Name of Incharges & Associattes	In-charge/ Associate	Sign.
1	Admission	Secondary	MS. VIBHAVRI NAGRE (PGT-BIO)	In-Charge	
			MS. PARVATHY KAMBLE (PGT-CHEM)	Member	
			SH. MITHUN PALHERIYA (PGT-ECO)	Member	
		Primary	MS. MADHVI RANADE (HM)	In-Charge	
			MS. NISHA BHATT (PRT)	Member	
			MS. SUSHMA CAUDHARY (PRT)	Member	
2	Home Examination	Secondary	MS. VIBHAVRI NAGRE (PGT-BIO)	In-Charge	
			SH. NARENDRA HEDAU (TGT-SST)	Member	
		Primary	MS. NEETA SISODIA (PRT)	In-Charge	
			SH. IRSHAD SHEKH (PRT)	Member	
3	Time Table	Secondary	SH. VIJAY KUMAR MESHARAM (PGT-MATHS)	In-Charge	
			SH. RAHUL AMBADE (LIB.)	Member	
			SH. ANUP BOLDHAN (TGT-MATHS)	Member	
		Primary	SH. HARSHVARDHAN MESHARAM (PRT)	In-Charge	
SH. PAWAN BELURKAR (PRT)	Member				
4	C.C.A.	Secondary	MS. ABHILEKHA CHAND (PGT-ENG.)	Co-ordinator	
			MS. VAIDEHI DEGVEKAR (TGT-HINDI)	Member	
			SH. LOKESH KUMAR (TGT-SKT)	Member	
		Primary	MS. ARCHANA NIKOSE (PRT)	In-Charge	
			SH. AKASH YAVLE (PRT)	Member	
			SH. SANKET NAGPURKAR (PRT-M)	Member	
5	House Masters	Secondary	SH. PRADEEP KUMAR (PGT-PHY)	HM-SHIVAJI	
			SH. CHITRANGAD SINGH (PGT-COM)	HM-TAGORE	
			MS. PARVATHY KAMBLE (PGT-CHEM)	HM-ASHOKA	
			SH. MITHUN PALHERIA (PGT-ECO)	HM-RAMAN	
		Primary	SH. SUNIL PARATWAR (PRT)	HM-SHIVAJI	
			MS. PUNAM HATWAR (PRT)	HM-TAGORE	
			SH. DEEPAK JADHAV (PRT)	HM-ASHOKA	
			MS. NEELAM KUMARI (PRT)	HM-RAMAN	
6	Publication of Vidyalaya Patrika & News Letter	Secondary	MS. ABHILEKHA CHAND (PGT-ENG.)	In-Charge	
			MS. MEGHA CHAUHAN (TGT-ENG)	Member	
		Primary	MS. ARCHANA NIKOSE (PRT)	Member	
			SH. DEEPAK JADHAV (PRT)- Newa Letter	Member	
7	Videography & Photography	Secondary	MS. POOJA RAWAT (PGT-CS)	In-Charge	
		Primary	SH. PRASHANT BHABLE (PRT)	In-Charge	
8	Furniture	Secondary	SH. BHIMRAO GAWANDE (TGT-SST)	In-Charge	
			SH. MITHUN PALHERIA (PGT-ECO.)	Member	
		Primary	SH. PAWAN BELURKAR (PRT)	In-Charge	
			SH. DEEPAK JADHAV (PRT)	Member	



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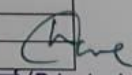
9	School Building Maintenance & Repair and Petty Construction work	Secondary	SH. VIKAS PEDE (TGT-WE)	In-Charge
			SH. CHITRANGAD SINGH (PGT-COM)	Member
		Primary	SH. IRSHAD SHEKH (PRT)	Member
			SH. AKASH YAVLE (PRT)	Member
10	SWACHA VIDYALAYA ABHIYAN SAMITI (SVAS)- Cleanliness & Sanitation	Secondary	SH. MITHUN PALHERIA (PGT-ECO.)	In-Charge
			MS. ARCHANA MISHRA (TGT-AE)	Member
		Primary	MS. HARSHA NIKOSE (TGT-SCI)	Member
			SH. SUNIL PARATWAR (PRT)	In-Charge
11	Staff Room Upkeep	Secondary	MS. SEEMA ASHTANKAR (TGT-ENG)	In-Charge
		Primary	MS. SUSHMA CAUDHARY (PRT)	In-Charge
12	Checking Late Commers, record keeping and communication with parents	Secondary	MS. DR. L.K. RANDHAWA (PHET)	In-Charge
			SH. VIKAS PEDE (TGT-WE)	Member
		Primary	SH. ISHVAR BAGDE (PRT)	In-Charge
13	M I Room & First Aid- Procurement and record keeping	Secondary	SH. RAMPRAKASH NAKHATE (PRT)	Member
			MS. KHEMARANI RANGARI (TGT-SCI)	In-Charge
		Primary	MS. HARSHA NIKOSE (TGT-SCI)	Member
			MS. PUSHPLATA VERMA (PRT)	Member
14	P.A. System & Central PA System	Secondary	SH. VIKAS PEDE (TGT-WE)	In-Charge
		Primary	SH. LOKESH KUMAR (TGT-SKT)	Member
			SH. SANKET NAGPURKAR (PRT-M)	In-Charge
15	Library Committee for procurement, verification and condemnation of books etc.	Secondary	SH. AKASH YAVLE (PRT)	Member
			SH. RAHUL AMBADE (LIB.)	In-Charge
			SH. PRADEEP KUMAR (PGT-PHY)	Member
			SH. NARENDRA HEDAU (TGT-SST)	Member
			MS. SEEMA ASHTANKAR (TGT-ENG)	Member
			MS. VAIDEHI DEGVEKAR (TGT-HINDI)	Member
		Primary	MS. SUREKHA JOGE (TGT-MATHS)	Member
			MS. SUSHMA CAUDHARY (PRT)	In-Charge
			SH. RAMPRAKASH NAKHATE (PRT)	Member
			SH. SUNIL PARATWAR (PRT)	Member
16	Sports, Yoga, SBSB, FIT INDIA, FIR KVIAN PROG. and maintenance of grounds	Secondary	MS. NEELAM KUMARI (PRT)	Member
			MS. DR. L.K. RANDHAWA (PHET)	In-Charge
			MS. SUREKHA JOGE (TGT-MATHS)	Member
		Primary	MS. KHEMARANI RANGARI (TGT-SCI)	Member
			MS. POOJA RAWAT (PGT-CS)	Member
			SH. HARSHVARDHAN MESHARAM (PRT)	In-Charge
17	Subject Committee	Secondary	SH. PRASHANT BHABLE (PRT)	Member
			YOGA INSTRUCTOR-CONTRACTUAL	Member
			MS. MEGHA CHAUHAN (TGT-ENG)- ENGLISH	In-Charge
			MS. VAIDEHI DEGVEKAR (TGT-HINDI)-HINDI	In-Charge
		Primary	SH. ANUP BOLDHAN (TGT-MATHS)	In-Charge
			MS. PARVATHY KAMBLE (PGT-CHEM)-SCI	In-Charge
18	Parents Teachers Association and conduct of meetings from time to time	Secondary	SH. MITHUN PALHERIA (PGT-ECO.)-SST	In-Charge
			MS. MADHVI RANADE (HM)	In-Charge
		Primary	MS. NISHA BHATT (PRT)	Member
			SH. VIJAY KUMAR MESHARAM (PGT-MATHS)	In-Charge
19	Organisation of Adventure & Excursion (club)	Secondary	SH. NARENDRA HEDAU (TGT-SST)	Member
			SH. ISHVAR BAGDE (PRT)	In-Charge
		Primary	MS. SUSHMA CAUDHARY (PRT)	Member
			SH. RAHUL AMBADE (LIB.)	In-Charge
Secondary	SH. NARENDRA HEDAU (TGT-SST)	Member		
	SH. DEEPAK JADHAV (PRT)	In-Charge		
Primary	SH. SUNIL PARATWAR (PRT)	Member		

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20	Echo Club & Green Projects for students	Secondary	MS. KHEMARANI RANGARI (TGT-SCI)	In-Charge
		Primary	MS. PUSHPLATA VERMA (PRT)	Member
21	SARAL related work and liaisoning with SANKUL & Co-ordination	Secondary	SH. MITHUN PALHERIA (PGT-ECO.)	In-Charge
			MS. POOJA RAWAT (PGT-CS)	Member
		Primary	SH. IRSHAD SHEKH (PRT)	In-Charge
			MS. POONAM HATWAR (PRT)	Member
22	Sefty & Security as per Standard Operation Procedure (SOP)	Secondary	SH. VIKAS PEDE (TGT-WE)	In-Charge
			SH. LOKESH KUMAR (TGT-SKT)	Member
		Primary	SH. PAWAN BELURKAR (PRT)	In-Charge
			SH. RAMPRAKASH NAKHATE (PRT)	Member
23	Information & Technology updation of Website, Shala Darpan etc.	Secondary	MS. POOJA RAWAT (PGT-CS)	In-Charge
			COMPUTER INSTRUCTOR	Member
		Primary	SH. AKASH YAVLE (PRT)	In-Charge
			MS. NEETA SISODIA (PRT)	Member
24	PISA Implementation and Monitoring	Secondary	MS. SEEMA ASHTANKAR (TGT-ENG)	In-Charge
			SH. ANUP BOLDHAN (TGT-MATHS)	Member
			MS. HARSHA NIKOSE (TGT-SCI)	Member
		Primary	MS. NEETA SISODIA (PRT)	In-Charge
			MS. NISHA BHATT (PRT)	Member
			SH. ISHVAR BAGDE (PRT)	Member
25	Teaching & Audio Video Aid	Secondary	SH. NARENDRA HEDAU (TGT-SST)	In-Charge
26	CMP	Primary	MS. MADHVI RANADE (HM)	In-Charge
27	Social Science Exhibition at School/Cluster/ Regional & National level	Secondary	SH. NARENDRA HEDAU (TGT-SST)	In-Charge
			SH. CHITRANGAD SINGH (PGT-COM)	Member
			SH. MITHUN PALHERIYA (PGT-ECO)	Member
			SH. BHIMRAO GAWANDE (TGT-SST)	Member
			MS. ARCHANA MISHRA (TGT-AE)	Member
			MS. SEEMA ASHTANKAR (TGT-ENG)	Member
28	Science Olympiad Foundation	Secondary	MS. SUREKHA JOGE (TGT-MATHS)	In-charge
			MS. KHEMARANI RANGARI (TGT-SCI)	Member
29	Alumni Association Committee	Secondary	SH. VIJAY KUMAR MESHAM (PGT-MATHS)	In-charge
			SH. NARENDRA HEDAU (TGT-SST)	Member
30	AEP & Guidance and Counseling	Secondary & Primary	MS. VIBHAVRI NAGRE (PGT-BIO)	In-Charge
			SH. V.S. MESHAM (PGT-MATHS)	Member
			SH. ISHVAR BAGDE (PRT)	
			MS. PUSHPLATA VERMA (PRT)	Member
31	Awakened Citizen Programme (ACP)-RKM	Secondary	SH. ANUP BOLDHAN (TGT-MATHS)	In-Charge
			MS. SEEMA ASHTANKAR (TGT-ENG)	Member
			MS. VAIDEHI DEGWEKAR (TGT-HINDI)	Member
			MS. RAMA PARASHER (TGT-HINDI)	Member
32	Printing of Std. diary, ID, School Magazine and Celebration of Annual Function	Secondary	MS. ABHILEKHA CHAND (PGT-ENG.)	In-Charge
			SH. LOKESH KUMAR (TGT-SKT)	Member
		Primary	MS. MADHVI RANADE (HM)	In-Charge
			MS. NISHA BHATT (PRT)	Member
			33	CBSE related work
MS. PARVATHY KAMBLE (PGT-CHEM)	Member			
34	Maintenance of CCTV and IT gadgets.	Secondary	MS. POOJA RAWAT (PGT-CS)	In-Charge
			COMPUTER INSTRUCTOR	Member
35	Green School Project	Secondary	MS. KHEMARANI RANGARI (TGT-SCI)	In-Charge
			MS. SUREKHA JOGE (TGT-MATHS)	Member
36	Maths Olympiad and Lab.	Secondary	SH. VIJAY KUMAR MESHAM (PGT-MATHS)	In-Charge
			MS. SUREKHA JOGE (TGT-MATHS)	Member


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37	Raj Bhasha Prachar Prasar & Thought and New word writing	Secondary	MS. VAIDEHI DEGWEKAR (TGT-HINDI)	In-Charge	
			MS. RAMA PARASHER (TGT-HINDI)	Member	
38	ATAL TINKRING LAB	Secondary	SH. PRADEEP KUMAR (PGT-PHY)	In-Charge	
			SH. VIKAS PEDE (TGT-WE)	Member	
39	Purchase Committee	Secondary & Primary	SH. V.S MESHARAM (PGT-MATHS)	In-Charge	
			MS. VIBHAVRI NAGRE (PGT-BIO)	Member	
			MS. ABHILEKHA CHAND (PGT-ENG.)	Member	
			SH. VIKAS PEDE (TGT-WE)	Member	
			MS. RAMA PARASHER (TGT-HINDI)	Member	
			MS. ARCHANA MISHRA (TGT-AE)	Member	
			SH. BHIMRAO GAWANDE (TGT-SST)	Member	
			MS. MADHVI RANADE (HM)	Member	
			MS. NISHA BHATT (PRT)	Member	
40	Discipline	Secondary & Primary	SH. V.S MESHARAM (PGT-MATHS)	In-Charge	
			MS. VIBHAVRI NAGRE (PGT-BIO)	Member	
			MS. DR. L.K. RANDHAWA (PHET)	Member	
			MS. MADHVI RANADE (HM)	Member	
			MS. NISHA BHATT (PRT)	Member	
			MS. PUSHPLATA VERMA (PRT)	Member	
			CLASS TEACHERS	Member	
41	School Campus Beautification & Decoration	Secondary & Primary	MS. ARCHANA MISHRA (TGT-AE)	In-Charge	
			SH. VIKAS PEDE (TGT-WE)	Member	
			SH. AKASH YAVLE (PRT)	Member	
			MS. ARCHANA NIKOSE (PRT)	Member	
42	Complaint Grievance Redressal (other than ICC)	Secondary & Primary combined	SH. V. S. MESHARAM (PGT-MATHS)	In-Charge	
			MS. MEGHA CHAUHAN (TGT-ENG)	Member	
			MS. MADHVI RANADE (HM)	Member	
			SH. AJAY ADE (SSA)	Member	
43	Committee for Prevention of Sexual Harassment of Women Employee/ ICC	Secondary & Primary combined	MS. VIBHAVRI NAGRE (PGT-BIO)	In-Charge	
			MS. PARVATHY KAMBLE (PGT-CHEM)	Member	
			MS. MEGHA CHAUHAN (TGT-ENG)	Member	
			MS. MADHVI RANADE (HM)	Member	
44	Gardening / Horticulture and Upkeep of Garden	Secondary & Primary combined	MS. HARSHA NIKOSE (TGT-SCI)	In-Charge	
			SH. LOKESH KUMAR (TGT-SKT)	Member	
			MS. NEELAM KUMARI (PRT)	Member	
			SH. PRASHANT BHABLE (PRT)	Member	
45	Science Exhibition	Secondary	MS. HARSHA NIKOSE (TGT-SCI)	In-Charge	
			MS. KHEMARANI RANGARI (TGT-SCI)		
			MS. PARVATHY KAMBLE (PGT-CHEM)		
			MS. VIBHAVRI NAGRE (PGT-BIO)		
46	RAJBHASHA HINDI	Secondary	SH. PRADEEP KUMAR (PGT-PHY)	Member	
			MS. VAIDEHI DEGWEKAR (TGT-HINDI)	In-Charge	
			SH. LOKESH KUMAR (TGT-SKT)		
47	Inspire Award , NTSE/KVPY/CSIR & External Comptt. TERI,	Secondary & Primary combined	MS. RAMA PARASHER (TGT-HINDI)	Member	
			MS. SUREKHA JOGE (TGT-MATHS)	In-Charge	
			MS. KHEMARANI RANGARI (TGT-SCI)	Member	
48	Conduct of Cultural events from time to time	Secondary and Primary both	SH. SANKET NAGPURKAR (PRT-M)	In-Charge	
			MS. ABHILEKHA CHAND (PGT-ENG.)	Member	
			MS. MEGHA CHAUHAN (TGT-ENG)		
			MS. POONAM HATWAR (PRT)	Member	
			SH. SUNIL PARATWAR (PRT)	Member	

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49	Scout & Guide and Cubs & Bulbul -conduct of activities	Scout Master	SH. RAHUL AMBADE (LIB.)	In-Charge	
		Guide Captain	MS. SEEMA ASHTANKAR (TGT-ENG)	In-Charge	
		Cub Master	SH. HARSHVARDHAN MESHARAM (PRT)	In-Charge	
		Flock Leader	MS. PUNAM HATWAR (PRT)	In-Charge	
		Stock Holder	SH. ISHVAR BAGDE (PRT)	In-Charge	
50	Lab. Incharges & Department Heads/ Stock Holders	Computer & IT related	MS. POOJA RAWAT (PGT-CS)	In-Charge	
		Physics	SH. PRADEEP KUMAR (PGT-PHY)	In-Charge	
		Chemistry	MS. PARVATHY KAMBLE (PGT-CHEM)	In-Charge	
		Bio	MS. VIBHAVRI NAGRE (PGT-BIO)	In-Charge	
		Teaching Aid-Hum	SH. NARENDRA HEDAU (TGT-SST)	In-Charge	
		Music	SH. SANKET NAGPURKAR (PRT-M)	In-Charge	
		SUPW	SH. VIKAS PEDE (TGT-WE)	In-Charge	
		Sports & Yoga	MS. DR. L.K. RANDHAWA (PHET)	In-Charge	
Art & Craft	MS. ARCHANA MISHRA (TGT-AE)	In-Charge			

The official staff i.e. SSA & JSA are requested to

1. All the letters on receipts from the various offices to be handed over to the incharges immediately after entry in inward register and under proper acknowledgement.
2. Report in the form of "Note" should be obtained from the concern incharges duly signed by them.
3. The dealing clerk will prepare the letter and put up to the principal afterward well in time.
4. Timely compliance must be ensured as per the work allotted / defined by the KVS.
5. All the letters / documents/ files etc. be preserved and maintained respectively being the custodian of the same..

श्री अजय आड़े (वरिष्ठ सचिवालय सहायक) _____

श्री नामदेव निनावे (कनिष्ठ सचिवालय सहायक) _____

Dave
प्राचार्य
01/04/21

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